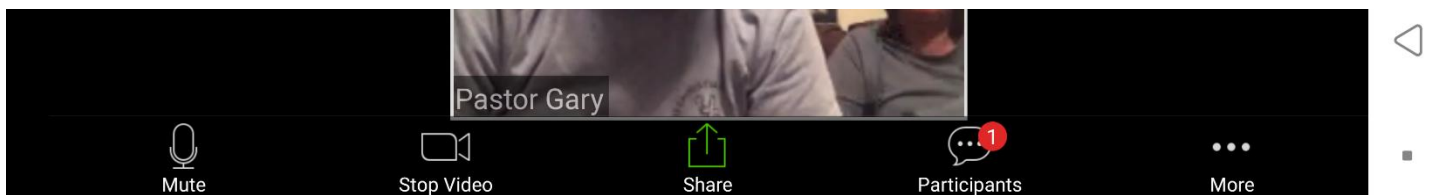


Step by Step for Zoom

1. Click on the link for the Zoom meeting (on the website or in your email)
2. Download the app or utility (you can do this ahead of time as well by going to zoom.us or to your Appstore and downloading Zoom Cloud meetings)
3. You will see a screen with boxes and names/videos
4. Look for a black toolbar. It will be at the bottom on a laptop but may look different on a mobile device. Here is an Android phone:



5. Make sure your microphone is not muted
6. If you are using video, make sure the camera is not crossed out
7. See the tutorials at the bottom of the Zoom page if you have difficulties or email zoom@fbclaplata.org